



Annual Security Report 2012

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Introduction

This information is provided to meet the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1988 which requires colleges and universities to:

- Publish an annual report every year that contains three years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus and public areas immediately adjacent to the campus; and
- Provide “Timely Warning” notices to those crimes that have occurred and pose an ongoing threat to students and employees.

Reporting Incidents & Crimes

We encourage all students, employees and guests to report criminal incidents, accidents and other non-emergencies promptly to the Student Services Office (714.300.0300). Crimes that have just occurred, are in progress, or, otherwise, are considered emergencies should be reported directly to the police by calling 911. When calling to report a crime, please be ready to give information such as the nature and location of the crime, a suspect description (gender, race, age, height, weight, etc.), the last whereabouts of the suspect and any other relevant information. Reporting information in a timely manner assists the school in developing warnings for the campus community if need be. The Student Services Office also provides assistance with reporting crimes to local law enforcement.

SCIT does not operate its own campus police department. However, the campus is monitored by the campus security guard during the evening classroom hours. In addition to reporting crimes to the Student Services Office you may also report criminal incidents to the Director of Education (714.300.0300x206), the Director of Admissions (714.300.0300x205) and the campus security guard. Emergency incidents should always be reported to 911 first.

Timely Warnings

In the event that a situation arises, either on or nearby campus, that, in the judgment of a campus director, constitutes an ongoing or continued threat, a campus wide “timely warning” will be issued by the Student Services Office. Crime alerts will be distributed through the following means:

- The SCIT website at <http://www.scitech.edu/about/anaheim-campus/security.php>.
- The SCIT electronic mail distribution list.
- Flyers posted and given to select offices on campus.

Southern California Institute of Technology has created an email distribution list open to all members of the campus community for purposes of communication. Students who have submitted their emails during the enrollment process are automatically added to the distribution list. To verify, modify or add your email address to the distribution list, please visit the Student Services Office.

Annual Disclosure of Crime Statistics

The Compliance Department and Student Services Office are responsible for gathering and reporting statistics to the Department of Education. The reports are prepared to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared through the gathering of incident reports from various campus offices, as well as, in cooperation with building management authorities that operate SCIT's facilities and local law enforcement agencies if such statistics are available. The statistics include incidents that have occurred during the previous three years on or nearby the SCIT campus. SCIT does not own or operate any residential facilities or non-campus property and, therefore, does not include such statistics in this report.

Each year, a notification bulletin is posted to all enrolled students that provide the website where this report may be accessed. Staff and faculty members receive similar notifications through email distribution. Copies of the report may also be obtained at the Student Services Office located on the 2nd floor of the main campus building or by calling 714.300.0300.

Crime Statistics

OFFENSE	ON CAMPUS			PUBLIC PROPERTY		
	2009	2010	2011	2009	2010	2011
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Liquor Law Arrest	0	0	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0
Drug Law Violations Referred For Disciplinary Action	0	0	0	0	0	0
Illegal Weapons Possession Arrest	0	0	0	0	0	0
Illegal Weapons Possession Violation Referred for Disciplinary Action	0	0	0	0	0	0
Total	0	0	0	0	0	0

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the school system or the criminal justice system, you may still want to consider making a confidential report. Confidential reports are important because they provide valuable information that will enhance the safety of the college community and they will, at least, provide a more accurate portrait of actual campus crime. With your permission, a designee of Southern California Institute of Technology can file a report on the details of the incident without revealing our identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. Reports filed in this manner are counted and disclosed in the annual crime statistics of the school.

Anonymous crime reporting is NOT for emergency situations. Emergencies should always be reported to 911.

Access & Maintenance of Campus Buildings

Southern California Institute of Technology is located at 222 S. Harbor Blvd., Anaheim, CA 92805. The nature of the study, service and research conducted at SCIT requires that our facilities be accessible during non-traditional business hours. Despite building and campus security measures, some individuals not associated with the college may gain access to campus building and grounds and potentially conduct criminal activity. Regardless of the time of day or where you are on campus, be alert and aware of your surroundings and exercise common sense safety precautions. Although the facilities are typically locked after business hours, it is important for students, staff and faculty to cooperate and keep closed facilities locked so that unauthorized individuals do not enter the campus buildings and facilities. Lost campus keys and IDs should immediately be reported as lost to the Student Services Office.

We attempt to maintain our facilities in a manner that minimizes hazardous conditions. Routine inspections are conducted and malfunctioning lights or other unsafe physical conditions are reported to facilities management for correction. SCIT invites reports of physical hazards such as broken furniture, spills, electrical problems, etc. by contacting the Student Services Office at 714.300.0300 or studentservices@scitech.edu.

Emergency Response & Evacuation Procedures

Southern California Institute of Technology values the safety of employees, students and guests on campus at any given time. In case of an emergency prompting an evacuation of the facilities, a detailed emergency map and procedures document has been posted in every classroom and is available upon request at the Student Services Office on the 2nd floor of the main campus building. The evacuation map outlines the routes of evacuation of the campus and the common meeting ground for all school employees and students in the event of an evacuation.

SCIT works in conjunction with building management and the Anaheim Fire Department to conduct annual emergency response evacuation procedures. Documentation related to annual tests is available through the Student Services Office.

Policy on Law Enforcement

Crime prevention is a high priority for campus administration officials at Southern California Institute of Technology. The Student Services Office and the campus security guard have the authority to ask persons for identification and to determine whether individuals have lawful business at SCIT. The Student Services Office and the campus security guard do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. All crime victims and witnesses are strongly encouraged to immediately report the crime to the Student Services Office or to the campus security guard and the appropriate police agency. In case of an emergency call 911.

Security Practices & Crime Prevention

Southern California Institute of Technology encourages students and employees to take responsibility for their own safety by taking proactive steps to reduce the likelihood of crimes on campus or to themselves. Please visit the Student Services Office or the Anaheim Police Department for crime prevention literature and other crime prevention resources. In cases where incidents take place that impact campus security or personal safety, SCIT may develop and distribute additional crime prevention resources such as emergency flyers, safety related brochures, or web based information articles available at <http://www.scitech.edu/anaheim-campus/security.php>.

Policy on Off-Campus Criminal Activity

Southern California Institute of Technology does not track or monitor law enforcement proceedings against students for offenses that take place off-campus other than incidents within the "Public Property" area adjacent to the campus as outlined by the Clery Act.

Alcohol & Drug Policies & Regulations

Drug Free Environment

In compliance with the Drug Free Schools and Communities Act (DFSCA) of 1986 as amended in 1989, SCIT explicitly prohibits the unlawful possession, use or distribution of illicit drugs by students or employees on school premises or as part of any of its activities. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Anaheim Police Department. Violators are subject to school disciplinary actions, criminal prosecution, fine and imprisonment.

Legal Sanctions for Drug Violations under Federal & State Law

Federal penalties and sanctions for illegal possession of a controlled substance are as follow.

- First conviction – up to one year imprisonment or a fine of at least \$1000.
- After one prior drug conviction – at least 15 days in prison, not to exceed two years, and a fine of at least \$2,500 but not more than \$250,000 or both.
- After two or more prior drug convictions – at least 90 days in prison, not to exceed three years, and a fine of at least \$5,000.

- Special sentencing provisions of crack cocaine – mandatory sentencing of at least five years in prison, not to exceed twenty years, and a fine of up to \$250,000, or both, if the first conviction and amount of crack possessed exceeds five grams, the second crack conviction and the amount of crack possessed exceeds three grams, third or subsequent crack conviction and the amount of crack possessed exceeds one gram.
- Forfeiture of personal property used to possess or to facilitate possession of a controlled substance, if that offense is punishable by more than a one-year imprisonment.
- Forfeiture of any conveyance used to transport or conceal a controlled substance (vehicles, boats, aircraft, etc.)
- Civil Penalty of up to \$10,000.
- Denial of federal benefits such as student loans, grants, contracts and professional and commercial licenses, for up to one year for the first offense or up to five years for second and subsequent offenses.
- Ineligibility to receive or purchase a firearm.
- Revocation of certain federal licenses and benefits as vested within the authorities of individual federal agencies.
- Any person convicted of drug trafficking occurring within 1,000 feet of an academic institution is subject to prison terms and fines twice as high as listed above with a mandatory prison sentence of one year for each offense.

General California State Laws of Alcohol Possession & Consumption

Individuals younger than 21 years old may not purchase, accept as a gift or possess alcoholic beverages in any public place or a place open to the public. Consumption of alcohol by minors is prohibited. Persons of legal age may not purchase or obtain alcoholic beverages and then sell, give or deliver them to a person under the age of 21.

Institutional Policy on Alcohol Consumption

Alcoholic beverages may be served to and consumed by a person of legal drinking age on school premises only in conjunction with a specifically authorized function with prior school approval. All laws pertaining to alcoholic beverage consumption on school premises will be enforced by local police authorities. Individuals consuming alcoholic beverages should do so in a responsible manner.

Sanctions to be Imposed on Students Who Violate Regulations & Policies

Southern California Institute of Technology will take appropriate action (consistent with local, state and federal law) against a student who violates the student code of conduct outlined in the School Catalog up to and including dismissal from the institution and referral for prosecution.

Health Risks Associated with Use of Illicit Drugs, the Misuse of Legal Drugs, and Alcohol Abuse

Use of illicit drugs and abuse of legal drugs and alcohol may pose both immediate and long-term health risks including impaired functioning of major organs such as the liver, kidneys, brain,

and other organ systems. The immediate effects may include impaired judgment, impaired attention span, and impaired motor function whereas long term effects include the risk of premature death. In addition to the effects of the drugs, the method of drug use such as the use of needles to inject drugs engenders the risk of contracting diseases such as AIDS or hepatitis. The health risks may affect a person's professional and personal life including familial, social and working relationships. Drug and alcohol abuse causes physical and emotional dependence where users may develop a craving for a particular substance in ways that lead to increased drug and alcohol use. Certain drugs such as opiates, barbiturates, alcohol and nicotine create a physical dependence whereby prolonged use cause the drugs to become part of the bodies chemistry and may cause withdrawal symptoms if the drug is stopped from use. Drugs may also cause a psychological dependence that affects the mind and body for weeks or even months after drug use has stopped. Drugs and alcohol can interfere with memory, sensation and perception that can ultimately distort experiences and cause loss of self control and lead user to harm others as well as themselves.

Substance Abuse Programs

Southern California Institute of Technology has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, counseling service referrals and college disciplinary actions. If you would like more information regarding these programs or would like to seek assistance substance abuse problems, please see the Student Services Office or call 714.300.0300.

Sexual Assault Policies & Programs

The Anaheim Police Department offers sexual assault information materials and education to both students and employees. Referrals to outside agencies and literature on sexual assault education and prevention are available through the Student Services Office.

Notifying Law Enforcement Personnel

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. SCIT strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. If you know you want to report to the police, call 911 and state that you want to report an assault. You will need to give you name and other information. If you are not sure what you want to do, call the *Peace Over Violence* 24-hour hotlines at 626.793.3385, 310.392.8381, or 213.626.3393. An advocate will talk with you about your options, rights and choices. You may also come to the SCIT administrative offices where a staff member will help you with your decision about what to do. Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)

- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Counseling Information

Peace Over Violence is available to assist with crisis intervention, medical and legal questions and referrals to outside agencies. These services are free and confidential. This services contact information is detailed below.

Address: 1015 Wilshire Blvd., Suite 200, Los Angeles, CA 90017
 Phone: 213.955.9090
 Email: info@peaceoverviolence.org

In addition to contacting *Peace Over Violence*, a victim of sexual assault may also contact the Anaheim Police Department, Sexual Assault Detail in order to receive additional counseling resources. This services contact information is detailed below.

Address: 150 W. Vermont Ave., Anaheim, CA 92805
 Phone: 714.765.1958

Staff and faculty members may seek other counseling resources by speaking with a campus director. Students may request academic assistance by speaking with the Student Services Office for things such as missed classes or exams, or help with rearrangement of course schedules.

Campus Disciplinary Actions

Southern California Institute of Technology is committed to ensuring an environment that is fair, respectful and that supports and rewards performance on the basis of relevant considerations such as ability and effort. SCIT prohibits behaviors that inappropriately assert sexuality including unwelcomed sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Individuals who violate this policy will be subject to discipline, up to and including dismissal from the school or termination of employment.

Sexual harassment is unsolicited, offensive behavior that inappropriately asserts sexuality over status as an employee or student. Sexual harassment can take many different forms. Examples of verbal sexual harassment include sexual innuendo, suggestive comments, insults, humor, and jokes about sex or gender-specific traits, sexual propositions, and threats. Non-verbal harassment includes suggestive or insulting sounds, leering, whistling, and obscene gestures. Physical sexual harassment includes touching, pinching, brushing the body, assault, and coerced sexual contact including, but not limited to, intercourse.

If you believe you have been sexually harassed by anyone, including employees, supervisors, co-workers, vendors, consultants, visitors or other students, please speak with a campus director. A thorough review of the facts and circumstances of each situation will be undertaken to determine whether particular conduct constitutes sexual harassment under this policy. Complaints will be kept confidential to the extent possible. There will be no retaliation against any individual who, in good faith, makes a complaint regarding sexual harassment. False accusations of sexual harassment will not be tolerated.

In extraordinary circumstances, the director of the school may suspend a member of the SCIT community from participation in activities where there is reasonable belief that serious and immediate harm to others will ensue.

Sex Offender Registration Information

The State of California requires sex offenders to register with the police in the jurisdiction of where they reside. The state makes this information available to law enforcement agencies and to the public. A list of all registered sex offenders in California is available from the California Department of Justice's website at <http://meganslaw.ca.gov>.